

INSIDE

NSA Staff Appointments

Yaw Gyamfi Kusi Awere <yawgkawere@gmail.com>

Wed, Jan 28, 2026 at 3:24 PM

To: "Amankwa, Jemima A" <AmankwaJA@state.gov>

Cc: "Asada, Matthew K" <asadam@state.gov>, "Afriyie, Sophia" <AfriyieS@state.gov>, Nana Gyimah <nana@tribeculturefest.com>, Kristin Gyimah <kristin@tribeculturefest.com>

Hi Jemima,

I hope this email finds you well.

I am writing to provide an update regarding the NSA staff members for whom we were awaiting a group appointment date. All individuals have now been scheduled independently, with a significant number confirmed for the same day.

These staff members are part of the official reconnaissance team for the Ghana Fun Fest and tournament activities. For your reference, the confirmed appointment details are outlined below.

Thank you for your continued support and assistance.

FUSEINI LUKMAN - NORTHERN REGION COORDINATOR Jan 29th ✓

EKOW HAYFORD- SPORTS DEVELOPMENT OFFICER Jan 29th

ELIZABETH OWUSU - EXECUTIVE ASSISTANT TO THE DIRECTOR OF COMMUNICATIONS AND PROTOCOL Jan 29th

SAMUEL OWUSU NORTEI - PROTOCOL OFFICER WITH COMMUNICATIONS AND PROTOCOL DEPARTMENT Jan 29th

MAVIS BAAH YEBOAH - spouse of Henric Jan 29th

HENRIC BAAH YEBOAH - BUSINESS RELATIONS OFFICER Jan 29th

DELA AVORNYO - COMMUNITY PROGRAMS & ENGAGEMENT OFFICER Jan 29th

ELVIS TANNOR - FACILITIES AND EQUIPMENT COORDINATOR Jan 29th

WINFRED ADDAI - QUALITY ASSURANCE Jan 29th

FRANCIS OWUSU - PROCUREMENT OFFICER Jan 29th

EMMANUEL YEBOAH - SECURITY AND PROTOCOL OFFICER Jan 29th

NANA ADOWA KROFAH - SPECIAL EVENTS COORDINATOR Jan 29th

ERIC KROFAH - Spouse of Nana Adowa Jan 29th

GIDEON CHARWAY - MEDIA Manager Jan 29th

ELVIS LOMOTEY - Jan 29th

PATRICIA OWIREDDUA- Jan 29th

COMFORT AHIADOME - BOARD SECRETARY Jan 30th ✓

FELICIA AHIADOME - PROCUREMENT OFFICER Jan 30th

SANUSI ADAMS - OPERATIONS ASSOCIATE Jan 30th

GIDEON ANTWI - Press. Coordinator Jan 30th

ISAAC APAU- Operations and Sales Associate Jan 30th

MARZUK SAEED DAHMAN - Assistant Director of Marketing Feb 2nd

Best,

Yaw Awere
COO
National Sports Authority

Yaw Gyamfi Kusi Awere <yawgkawere@gmail.com>

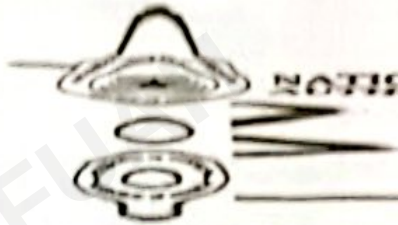
Thu, Jan 29, 2026 at 10:46 AM

To: "Amankwa, Jemima A" <AmankwaJA@state.gov>, "Asada, Matthew K" <asadam@state.gov>

Cc: "Afriyie, Sophia" <AfriyieS@state.gov>, Nana Gyimah <nana@tribeculturefest.com>, Kristin Gyimah <kristin@tribeculturefest.com>

Good Morning Jemima,

The entire NSA team that attended their appointments this morning were all denied.



NATIONAL SPORTS

Please quote this number and date on all correspondence

NSA/HS/1/SE/HC

Date

8318

MAY, 2026

MRS. MAAME EFUA HOUADJETO
CHIEF EXECUTIVE OFFICER
GHANA TOURISM AUTHORITY
ACCRA

Dear Madam,

Request for Collaboration and Support – FIFA World Cup Operational Personnel

Warm greetings from the National Sports Authority.

As part of ongoing collaborative preparations toward Ghana-related activities during the upcoming FIFA World Cup in the United States and Canada, the National Sports Authority continues to engage relevant stakeholders and operational partners to support coordinated participation and implementation activities during the tournament period.

In view of the operational scale of the planned activities and the anticipated personnel requirements across multiple locations, the Authority respectfully seeks the support and collaboration of the Ghana Tourism Authority regarding a number of proposed NSA Volunteers/Event Officers expected to support various operational and engagement activities connected to the programme.

The proposed personnel are expected to assist in areas including supporter engagement activities, logistics coordination, venue operations, media support, tourism activations, and general event implementation support during the tournament period.

Due to their extensive experience during all of Ghana's World Cup Qualifying Series played in Ghana, these personnel will be critical to the task ahead.

We would therefore be grateful for the consideration and support of the Ghana Tourism Authority regarding the attached list and any related administrative assistance that may be required to facilitate their participation.

The National Sports Authority remains committed to continued collaboration with the Ghana Tourism Authority toward ensuring a strong and coordinated Ghanaian presence during the FIFA World Cup activities.

Thank you for your continued cooperation and support.

Yours faithfully,


YAW AMPOFO ANKRAH
DIRECTOR GENERAL

Email: info@sportsauthority.gov.gh | website: www.sportsauthority.gov.gh
P.O. Box 1272, Accra Sports Stadium, Accra - Digital Address: 19 Starlets 91, GA-111-0457



NATIONAL SPORTS AUTHORITY

Kindly quote this number and date on all correspondence

My Ref No. NSA/HQ.1/SF.45

Your Ref No. _____

Date 18th MARCH, 2026

**THE CONSULAR OFFICER
U.S. EMBASSY
ACCRA, GHANA**

Dear Sir,

CONFIRMATION OF EMPLOYMENT AND TRAVEL SUPPORT

I, Yaw Gyamfi Kusi Awere, Chief Operating Officer (COO) of the National Sports Authority (NSA), hereby confirm that the individuals listed below are bona fide employees of the Authority. They are currently in good standing and actively engaged in their respective roles within the NSA.

List of staff:

1. Ralph Egyir Quainoo – Operations Coordinator
(Passport No. G4718837)
2. Belinda Tsey – Business Administrator
(Passport No. A0109063)
3. Francis Frimpong Agyemang – World Cup Coordinator
(Passport No. G3619776)
4. Beryl Joycelyn Baabe Duut – Research and Technology Officer
(Passport No. G3346870)

The National Sports Authority fully supports their travel to the United States for the official purpose of conducting a reconnaissance (recce) mission for the World Cup Fun Fest, in partnership with Tribe Culture Fest.

We further confirm that all listed staff members are expected to return to Ghana upon completion of this assignment to resume their official duties with the Authority.

This letter is issued in support of their visa application. Should you require any additional information or clarification, please do not hesitate to contact the office of the Chief Operating Officer.

Yours faithfully,

**YAW GYAMFI KUSI AWERE
CHIEF OPERATING OFFICER**
Mobile: +233246009029

Email: info@sportsauthority.gov.gh | website: www.sportsauthority.gov.gh
P.O. Box 1272, Accra Sports Stadium, Accra - Digital Address: 19 Starlets 91, GA-111-0457



Embassy of the United States of America

Accra, Ghana

APPLICANT:

Francis Agyemang

DATE:

3/18/21

PASSPORT NUMBER:

G3619776

Your nonimmigrant visa application has been refused under section 221(g) of the U.S. Immigration and Nationality Act (INA). Be advised that for U.S. visa purposes, including ESTA, this decision constitutes a visa denial. Please follow the marked instructions below to continue with your application:

☒ **Your case is subject to administrative processing.** This process can be lengthy. We will contact you when there is an update in your case, or if there is some action you need to take.

☐ **Social media:** Please set all social media accounts to "public." Limited access to, or visibility of, online presence could be construed as an effort to evade or hide certain activity. Note: all necessary reciprocity fees are to be paid via a pay.gov link – email will be sent from OnsiteFees@state.gov.

☐ **Please return for a follow-up interview on _____ at _____. Any required documents that you need to return with are noted below.**

☐ **No follow up interview is needed.** Please send us ALL documents marked below. If you fail to take action within one year of this 221(g) refusal, this visa application and the associated visa fee will expire.

☐ Submit original documents via OIS

☒ Non-original documents may be submitted via email through Accra Answers <https://bit.ly/AccraConsular>
Please include your full name and passport number in the email subject line to avoid delays.



Original	Email	Document
☐	☐	New passport (valid for at least six months)
☐	☐	Previous passport
☐	☐	Birth certificate
☐	☐	Marriage certificate
☐	☐	Name change documentation
☐	☐	I-797 petition approval
☐	☐	Original petition
☐	☐	Medical exam
☐	☐	Letter of diagnosis
☐	☐	Proof of payment for all U.S. based medical expenses
☐	☐	BECE/WASSCE certificate
☐	☐	High school/college transcript
☐	☐	I-20 with a realizable date of travel
☐	☐	DS-2019
☐	☐	SEVIS I-901 (pay fee at www.fmiffee.com)
☐	☐	Bills of lading and purchase invoices
☐	☒	Scholarship/sponsorship letter
☐	☐	Other: <u>From NSA</u>



Embassy of the United States of America

Accra, Ghana

APPLICANT:

Beryl Joycolyn Doh

DATE:

3/18/26

PASSPORT NUMBER:

G3346870

Your nonimmigrant visa application has been refused under section 221(g) of the U.S. Immigration and Nationality Act (INA). Be advised that for U.S. visa purposes, including ESTA, this decision constitutes a visa denial. Please follow the marked instructions below to continue with your application.

☒ **Your case is subject to administrative processing.** This process can be lengthy. We will contact you when there is an update in your case, or if there is some action you need to take.

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☐ **No follow up interview is needed.** Please send us ALL documents marked below. If you fail to take action within one year of this 221(g) refusal, this visa application and the associated visa fee will expire.

☐ Submit original documents via OIS

☒ Non-original documents may be submitted via email through Accra Answers <https://bit.ly/AccraConsular>
Please include your full name and passport number in the email subject line to avoid delays.



Original

Email

Document

☐

☐

New passport (valid for at least six months)

☐

☐

Previous passport

☐

☐

Birth certificate

☐

☐

Marriage certificate

☐

☐

Name change documentation

☐

☐

I-797 petition approval

☐

☐

Original petition

☐

☐

Medical exam

☐

☐

Letter of diagnosis

☐

☐

Proof of payment for all U.S. based medical expenses

☐

☐

BECE/WASSCE certificate

☐

☐

High school/college transcript

☐

☐

I-20 with a realizable date of travel

☐

☐

DS-2019

☐

☐

SEVIS I-901 (pay fee at www.fmjfee.com)

☐

☐

Bills of lading and purchase invoices

☐

☐

Scholarship/sponsorship letter

☐

☐

Other:

Emp From NSA



Embassy of the United States of America

Accra, Ghana

APPLICANT:

Ralph Quanno

DATE:

3/18/26

PASSPORT NUMBER:

A01911423 G4718837

Your nonimmigrant visa application has been refused under section 221(g) of the U.S. Immigration and Nationality Act (INA). Be advised that for U.S. visa purposes, including ESTA, this decision constitutes a visa denial. Please follow the marked instructions below to continue with your application:

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☐ Please return for a follow-up interview on _____ at _____. Any required documents that you need to return with are noted below.

☐ No follow up interview is needed. Please send us ALL documents marked below. If you fail to take action within one year of this 221(g) refusal, this visa application and the associated visa fee will expire.

☐ Submit original documents via OIS

☒ Non-original documents may be submitted via email through Accra Answers <https://bit.ly/AccraConsular>
Please include your full name and passport number in the email subject line to avoid delays.



Original

Email

Document

- | | | |
|--------------------------|-------------------------------------|--|
| ☐ | ☐ | New passport (valid for at least six months) |
| ☐ | ☐ | Previous passport |
| ☐ | ☐ | Birth certificate |
| ☐ | ☐ | Marriage certificate |
| ☐ | ☐ | Name change documentation |
| ☐ | ☐ | I-797 petition approval |
| ☐ | ☐ | Original petition |
| ☐ | ☐ | Medical exam |
| ☐ | ☐ | Letter of diagnosis |
| ☐ | ☐ | Proof of payment for all U.S. based medical expenses |
| ☐ | ☐ | BECE/WASSCE certificate |
| ☐ | ☐ | High school/college transcript |
| ☐ | ☐ | I-20 with a realizable date of travel |
| ☐ | ☐ | DS-2019 |
| ☐ | ☐ | SEVIS I-901 (pay fee at www.fmiffee.com) |
| ☐ | ☐ | Bills of lading and purchase invoices |
| ☐ | ☐ | Scholarship/sponsorship letter |
| ☐ | ☒ | Other: <u>Employee Letter</u> |

M

***** This is an automated response *****

1 message

FPU, Accra <FPUaccra@state.gov>

Tue, Apr 7, 2026 at 20:51

To: Belinda Tsey <belintsey@gmail.com>

***** This is an automated response *****

Thank you for contacting the Fraud Prevention Unit in the Consular Section at the U.S. Embassy in Accra, Ghana.

Fraud Prevention Unit
Consular Section
U.S. Embassy Ghana

6:52



Letter to USA Embassy



REPUBLIC OF GHANA

MINISTRY
OF
SPORTS & RECREATIONP. O. Box 100 111, Accra
Digital Address: GA 111 111Telephone: 011 222 111 111
Fax: 011 222 111 111

Email: info@msr.gov.gh

**RE: REQUEST FOR MINISTERIAL SUPPORT AND VISA FACILITATION CONSIDERATION
FOR NSA VOLUNTEERS, EVENT COORDINATORS - FIFA WORLD CUP ACTIVITIES (USA)**

The Ministry of Sports and Recreation presents its compliments to the Embassy of the United States of America.

We write on behalf of the National Sports Authority to forward letter referenced NSA/HQ/158.45 and dated 19th May, 2026, concerning the above-mentioned subject for your kind attention and necessary action.

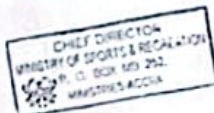
Kindly find attached the referenced letter and supporting documents for your consideration.

Please accept, Your Excellency, the assurances of our highest consideration.

WILHELMINA ASAMOAH (MRS.)
CHIEF DIRECTOR
For MINISTER

THE CHARGE D'AFFAIRES
EMBASSY OF THE UNITED STATES OF AMERICA
ACCRA.

ATTN: THE CONSULAR OFFICER



Cc: Hon. Minister, MoSR
Director General, NSA
Head, Protocol, MoSR

Ref: NSA/HQ/158.45 and 158.46
Email: info@msr.gov.gh
Website: www.msr.gov.gh

0010005

NATIONAL SPORTS AUTHORITY

Volunteer Event Officers

S/N	NAME	PASSPORT NO.
1	Samuel Padi	175042783
2	Bridget Ama Aggrey	A0181261
3	Prisca Yehosh Gyamfi	64416512
4	Levi Kyereh	64419208
5	Charles Gariha	64422344
6	Michael Abo	64426803
7	Amos Kumi	64426803
8	Amos Kumi	64426803
9	Amos Kumi	64426803
10	Amos Kumi	64426803
11	Amos Kumi	64426803
12	Amos Kumi	64426803
13	Amos Kumi	64426803
14	Amos Kumi	64426803

6:52

Letter to USA Embassy

CHIEF COMMISSION
MINISTRY OF SPORTS & RECREATION
P.O. BOX 1000
ACCRA

Director General
Protocol Mail

2 of 3

0010005

NATIONAL SPORTS AUTHORITY

Volunteer Event Officers

	NAME	PASSPORT NO.
1	Samuel Fahn	G5002781
2	Benedict Ama Aggrey	A0188261
3	Prince Yelwah Gyamfi	G4416512
4	Leroy Kyereimoh	G4419208
5	Chumani Gyah	G4722744
6	Michael Arhin	G2966303
7	Linda Kumi	G4039616
8	John Amoaah	G4102666
9	Asimeng Justice	G2854442
10	Wellbeck Ansong Boateng	G4296565
11	Uchida Abo-bakari	G1302578
12	Roderick Poku Adu Gyamfi	G4665793
13	Emmanuel Kwasi Acheampong	G1998821
14	Pamela Ampomah-Agyei	G5117500
15	Anita Mawene Asiedua Attram	G2496176
16	Isaac Aggrey Hinson	G1159127
17	Richmond K. O. Asare	G514440
18	Richmond Reuben Kofor	G307557
19	Richmond Kumi	G5111000
20	Prince Agyei	G5776150
21	Richard Agyemang	G5081990
22	Tuliet Poku Yeboshi	G3431653
23	Atankwah Boateng	G3927603
24	Isaac Kwadwo Owusu	G2520454
25	Eric Antwi Twum	N01868651
26	Michael Mawuli	G4057507
27	Binimack Koti Madina	G3243677
28	Justice Anarfi	G4097685
29	Abigail Dede Adjatey	P00073067
30	Emmanuel Osei Owusu	G2416967
31	Abasi Adama Gwa	G3650195
32	Evans Owusu	G5172773
33	Janet Ofori	A0192266
34	John Mensah Bookye	G4162026
35	Edmund Lankwa Bannerman	N02853890
36	Joseph Hill	G2741079
37	Joseph Addo	G4292775
38	Silas Abrikwah	G4625987
39	Safura Mohammed	G4505363
40	Frederic Sowah	G2720605
41	Jeffery Kofi Mensah Alijah	G4282785
42	Eric Gyamp	G2818021
43	Phil Ofori	G3181859

CHIEF COMMISSION
MINISTRY OF SPORTS & RECREATION
P.O. BOX 1000
ACCRA



43
44 Nana Habiba Mohammed
50 Princess Abbey

G1831192
G4139388
G4145777

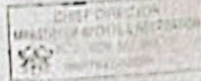
6:52



Letter to USA Embassy ▾

3 of 3

34	John M. ...	...
35	Fatima ...	...
36	Joseph Hill	...
37	...	...
38	...	...
39	...	...
40	...	...
41	...	...
42	...	...
43	...	...



44	Samuel Kofi Mensah Anagbe	G3398571
45	Richard Tetteh Doyu	G2452228
46	Samuel Berkeley Mensah	G3317275
47	Theophilus Dama	G3319552
48	Jamila Gado	N02276799
49	Nazli Habiru Mohammed	G1833192
50	Previous Abbey	G4139388
51	Jeremiah Greenwood	G4215777
52	James Green-wood	P0008308
53	Perpetua Selasi Aba Gidiglo	G4587939
54	Florence Adowa Abiodun	N0116844
55	Maria Nas Abney Sebado	G3453297
56	Patricia Amanting Ameko	P0008207
57	Hannah Serwa Ogying	G4842976
58	Frank Kyer	G4295991
59	Stephy Naa-Den Kony	G1107055
60	John Ofori	G4613747
61	Isaac Kwaku Quansah	A0191195
62	Godfred Kankam	P00057269
63	King Luther Dano	G3664982
64	Julius Chechele Nyein	G1424785
65	Gabriel Bondi	G2441564
66	Alex Kwasi Asamoah	G3431457
67	Samuel Akim	A0095049
68	Francis Aggrey	G4591916
69	Michael Ofori	G1411750
70	Sophia Ama Wilson	G2662136
71	Benjamin Hentya	A0130087
72	Samuel Thomas Akpoh	G2895468
73	Abdul Rahman Faisal	G4264157
74	Salemata Tahiru	G3071395
75	Deborah Fati Nana Idindua	G3246651
76	Kelly-Ana Adenex Brown	G2819826
77	Caution Nantzer	G2819832
78	Eric Kwaku Ogying	G4202120
79	Maryam Ahmed	G3967978
80	Yusuf Abdul Basit	G5498315
81	Abdullah Habibullah	G3113375
82	Lark Ayo Kennedy	G3666506
83	Asma Wadwan	G5240524
84	Nam Koo	G4756042
85	Mark Wadwan Kofi Oyang Sakye	G3777837
86	Kwabena Anthony Anand	G3045033
87	Stephen Agbonyi	G32249770
88	Edmond Epe	G4797222
89	Joseph Akrah	G3646819
90	Amelia Amani Frank	G3365271

INSIDE

Request for Meeting and Consular Engagement Support – Ghana Fan Fest Activities During FIFA World Cup

8 messages

Yaw Ampofo Ankrah <ampofoankrahnsa@gmail.com>

Fri, May 29, 2026 at 8:56 AM

To: colin.lau@international.gc.ca

Cc: elsa.mouvelhi-rondeau@international.gc.ca, emmanuel.opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Dear Sir,

Warm greetings from the National Sports Authority of Ghana.

Tribe Culture Fest in collaboration with the National Sports Authority and other strategic stakeholders, is currently supporting preparations toward Ghana-related fan engagement and cultural activations scheduled to take place during the upcoming FIFA World Cup period in the United States and Canada.

As part of these engagements, major Ghana Fan Fest activities are expected to be organized at Sankofa Square in Toronto during Ghana's fixture against Panama, alongside additional tourism, cultural, and supporter engagement activities connected to Ghanaian participation during the tournament.

In view of the scale of the planned activities and the operational coordination required, a number of NSA staff, operational personnel, and volunteers have submitted visa applications to support the implementation and coordination of these engagements in collaboration with Tribe Culture Fest and associated partners.

The Authority would therefore respectfully request the opportunity for a meeting between representatives of the Canadian High Commission, the National Sports Authority, and Tribe Culture Fest to further brief your office on the programme and explore possible consular guidance and support regarding the processing of the related visa applications.

Given the timelines associated with the World Cup activities, we would also be grateful for any consideration that may be given toward facilitating or expediting the processing of applications connected to the programme where possible.

We remain fully committed to complying with all applicable immigration and consular requirements and would be pleased to provide any additional documentation or clarification that may assist your office.

Thank you for your time and consideration, and we look forward to the opportunity for further engagement.

Yours faithfully,

YAW AMPOFO ANKRAH
Director General

Colin.Lau@international.gc.ca <Colin.Lau@international.gc.ca>

Fri, May 29, 2026 at 12:56 PM

To: ampofoankrahnsa@gmail.com

Cc: Elsa.Mouvelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Hello Yaw Ampofo Ankrah,

Thank you for your message and reaching out.

We would be happy to meet next week to answer questions and provide what information we can on visa and customs processes. Would you have availability Tuesday afternoon? Please advise on a time that would work for you and your team, and I will have arrangements made on my end.

In the meantime, I would encourage potential travellers to visit our website to apply for a visa and we would like to convey the importance of applying as soon as possible given the timelines if individuals hope to travel on time.

Have a great weekend and I hope to see you soon.

Best regards,

Colin

Colin Lau
Conseiller | Counsellor

Acting Migration Program Manager | Gestionnaire de programme de migration par interim
Colin.Lau@international.gc.ca

High Commission of Canada in Ghana | Haut-commissariat du Canada au Ghana

PO BOX 1639, 42 Independence Avenue, Accra, Ghana
Government of Canada | Gouvernement du Canada

Yaw Ampofo Ankrah <ampofoankrahnsa@gmail.com>

Sun, May 31, 2026 at 7:29 AM

To: Colin.Lau@international.gc.ca

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Dear Colin,

Thank you for your prompt response and for your willingness to meet with us.

Tuesday at 11:00 a.m. would be convenient for our team, and we would be grateful if the meeting could be scheduled for that time.

We look forward to meeting with you and discussing the upcoming Ghana Fan Fest activities and related matters.

Thank you once again for your support and consideration.

Best regards,
YAW AMPOFO ANKRAH
Director General

Colin.Lau@international.gc.ca <Colin.Lau@international.gc.ca>

Mon, Jun 1, 2026 at 1:44 PM

To: ampofankrahnsa@gmail.com

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Hello Yaw Ampofo Ankrah,

We would be pleased to host you at the High Commission at 42 Independence Avenue at 11:00am.

I would however require a list of attendees as well as the license plate of your vehicle(s) in advance to provide to our security team.

Unfortunately, parking is limited outside of the High Commission proper due to security reasons and as such I would ask to limit the number of vehicles. Please also note that electronics are not allowed inside the High Commission proper, and your team will be asked to lock up phones and electronics in lockboxes (with keys provided).

I look forward to receipt of your list of attendees (with vehicle plate numbers) and for our discussions tomorrow.

Best regards,

Colin

Yaw Ampofo Ankrah <ampofankrahnsa@gmail.com>

Mon, Jun 1, 2026 at 4:15 PM

To: Colin.Lau@international.gc.ca

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Dear Colin,

Thank you for your email and for confirming the meeting.

We appreciate the opportunity to meet with you and your team and look forward to our discussions.

Please find below the list of attendees:

1. Yaw Ampofo Ankrah – Director General, National Sports Authority
2. Yaw Gyamfi Kusi Awere – Chief Operating Officer, National Sports Authority
3. Nana Poku Amankwah - Aide to the Director General, National Sports Authority
4. Nana Boateng Gyimah – CEO, Tribe Culture Fest
5. Kristen Gyimah - COO, Tribe Culture Fest
6. Nelson Ansong - Tribe Culture Fest

Vehicle Details:

Vehicle 1: GR 6209 - 26 (Ford F150)

Vehicle 2: DV B8693-26 (Jetour)

Thank you once again and we look forward to meeting with you tomorrow at 11:00 a.m.

Best regards,
YAW

Colin.Lau@international.gc.ca <Colin.Lau@international.gc.ca>

Tue, Jun 2, 2026 at 3:03 PM

To: ampofoankrahnsa@gmail.com

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Hello Yaw,

Thank you for meeting today. It was a pleasure to discuss your team's plans in Canada and gain some insights on the NSA's role.

As discussed, if you could re-provide the list of NSA affiliated applicants with their current employment as well as their role/reason for travel with respect to the NSA as that would be much appreciated. For example, it would be helpful to know whether they work for the NSA directly in management or whether they are supported by the NSA through an affiliate...etc.

With respect to applicants who would like to request a reconsideration review of their application, they may submit a [webform](#) detailing the reasoning. As mentioned, an officer reviews applications individually (and independently) based on the evidence provided in the application when adjudicating a visa decision and as such it is important to provide all evidence to the officer clearly at the time of application.

Again, greatly appreciate your visit and wishing you the best with your final preparations.

Colin.Lau@international.gc.ca <Colin.Lau@international.gc.ca>

Fri, Jun 5, 2016 at 10:45 AM

To: ampofoankrahnsa@gmail.com

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com

Hello Yaw, Nana, and Kristin,

Happy Friday. I hope you are doing well.

I wanted to follow up on the below as well as the letter of support and financial details that Tribe had mentioned would be provided in support of these applications.

As always, please let me know if you have any questions at all.

Best regards,

Colin

Yaw Ampofo Ankrah <ampofoankrahnsa@gmail.com>

Mon, Jun 8, 2016 at 6:33 AM

To: Colin.Lau@international.gc.ca

Cc: Elsa.Mouelhi-Rondeau@international.gc.ca, Emmanuel.Opoku@international.gc.ca, nana@tribeculturefest.com, kristin@tribeculturefest.com, Yawgkawere <yawgkawere@gmail.com>

Dear Colin,

Thank you once again for taking the time to meet with us and for your continued guidance regarding the visa application process.

Please accept our apologies for the delay in responding. We have been compiling and verifying the relevant information to ensure the details provided are as accurate and comprehensive as possible.

Attached is the requested schedule containing the current employment details and the purpose of travel for the NSA-affiliated applicants and participants associated with the Ghana Fan Fest activities during the FIFA World Cup period.

With respect to sponsorship arrangements, Tribe Culture Fest, as the sponsoring organisation for the proposed travel, will submit its letter of support and relevant financial documentation directly to your office under separate cover.

We trust the information provided will assist your office in its review and consideration of the applications. Should any additional clarification or supporting information be required, please do not hesitate to contact us.

Thank you once again for your assistance and cooperation. We greatly appreciate your support and engagement on this matter.

Kind regards,
Yaw Ampofo Ankrah
Director General

2 attachments

 NSA Letter- Canada .pdf
631K

 NSA X Canada Delegation.pdf
181K

**NSA STAFF/VOLUNTEERS LIST
2026 FIFA WORLD CUP ACTIVATIONS (CANADA)**

No.	Name	Passport No.	Application Status	Employment Status	Purpose of Travel
1	Yaw Gyamfi Kusi Awere	G4225948	Biometric done – waiting for final decision	Chief Operating Officer	Institutional representation and stakeholder engagements connected to Ghana Fan Fest
2	Nana Poku Amankwah	G4331734	Refused	PR/Communications Department & Special Aide to the Director General	Participation in Ghana Fan Fest activities and stakeholder engagements
3	Isaac Botchway	G4472690	Biometric done – waiting for final decision	Head of Security	Institutional representation and stakeholder engagements connected to Ghana Fan Fest
4	Joseph Osei Poku	G2419262	Biometric done – waiting for final decision	Estate/Facility Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
5	Stella Bagbin	G5453997	Refused	Medical Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
6	Mohammed Mubarak Iddrisu	G3422085	Biometric done – waiting for final decision	Transport Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
7	Linda Oduro Tenkorang	N03172910	Refused	Chaplain	Participation in Ghana Fan Fest activities and stakeholder engagements
8	Benjamin Obeng	N03298854	Refused	Communication Officer	Participation in Ghana Fan Fest activities and stakeholder engagements

9	Francis Kumi	N03316664	Refused	Safety Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
10	James Kwesi Yeboah	N03376866	Refused	Safety Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
11	Victor Smith	N03205485	Refused	Operations Associate	Participation in Ghana Fan Fest activities and stakeholder engagements
12	Jerry John Innocent Ahu	G3471965	Pending	Principal Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
13	Muntaka Tawfik	G5028385	Pending	Regional Operations Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
14	Sanusi Adams	G3733602	Pending	Operations Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
15	Susan Agyeiwaa Kudom	G2716378	Approved 5/6/2026	Procurement Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
16	Evans Okyere	G5006781	Pending	Production Assistant	Participation in Ghana Fan Fest activities and stakeholder engagements
17	Francis Asare	G3950062	Withdrawn – duplicate application	Maintenance Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
18	Charles Agyei Wiafe	G5255647	Biometric done – waiting for final decision	Logistics Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
19	Kwesi Owusu	G4665364	Pending – biometric fee paid	Stores Officer	Participation in Ghana Fan

					Fest activities and stakeholder engagements
20	Richeal Anita Aquaye	G4699802	Pending – biometric fee paid	Marketing Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
21	Carlos Agyemang Appiah	G3036735	Pending	Technical Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
22	Lucy Emefa Agbaglo	G2478392	Pending	Marketing Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
23	Collins Mintah	G5101941	Biometric done – waiting for final decision	Human Resource Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
24	Bright Owusu	G3714170	Refused	Operations Associate	Participation in Ghana Fan Fest activities and stakeholder engagements
25	Francis Amoako Owusu	G3033964	Pending	Procurement Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
26	Paul Owoahene	G5333701	Pending	Technical Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
27	Stella Afriyie Frimpong	G3841556	Pending	Estate Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
28	Akwasi Appiah	G3152398	Refused	Operations Associate	Participation in Ghana Fan Fest activities and stakeholder engagements
29	Shirley Adjei Yeboah	G4559883	Refused	Accountant	Participation in Ghana Fan Fest activities and

					stakeholder engagements
30	David Marni	G4634049	Refused	Technical Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
31	Kwabena Ndeeben	G5007317	Refused	Director of Administration	Participation in Ghana Fan Fest activities and stakeholder engagements
32	Issifu Armiyawu	G53122755	Pending	Pitch Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
33	Prince Kwaku Kwadu Sampson	G3961954	Pending	Operations Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
34	Bismark Appau	N01605834	Pending	Operations Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
35	Georgina Kumah	G2586900	Pending – biometric paid	Administrative Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
36	Augustina Akosua Tibo	G3725768	Pending – biometric paid	Marketing Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
37	Augustus Nana Kofi Tibo	G3725769	Pending – biometric paid	PR Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
38	Vincent Ofori	G3567979	Refused	Human Resource Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
39	Laurante Addo-Donkor	G2870838	Pending	Estate Officer	Participation in Ghana Fan Fest activities and stakeholder engagements

					Fest activities and stakeholder engagements
51	Ibrahim Haruna	G4348223	Pending	Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
52	Barbara Osei-Tutu	G4016925	Pending	Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
53	Kwaku Asamoah-Amoakohene	N02178902	Pending	Sponsorship	Participation in Ghana Fan Fest activities and stakeholder engagements
54	Jane Baidoo	G3892668	Pending	Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
55	Sandra Nana Yaa Atuahene	G4667691	Pending	Office Assistant	Participation in Ghana Fan Fest activities and stakeholder engagements
56	Tony Owusu Akwanuasa Ofori	G3907758	Pending	Health Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
57	Foster Konadu Frimpong	N02630318	Pending	Health Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
58	Joseph Cudjoe	G4627133	Pending	Transport Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
59	Jones Amoako	G3839679	Pending	Pitch Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
60	Elsa Asare	N03910819	Pending	Dep. Account Manager	Participation in Ghana Fan Fest activities and

					stakeholder engagements
61	Joseph Anim Aseidu	G3316469	Pending	Event Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
62	Joseph Ohemeng	N03873240	Pending	Event Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
63	Alfred Mensah	G5454447	Pending	Estates Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
64	Gideon Kwesi Antwi	G4985155	Pending	Press Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
65	Isaac Kwabena Apau	G3347964	Pending	Operations and Sales Associate	Participation in Ghana Fan Fest activities and stakeholder engagements
66	Khadua Malemma Samari	G2700486	Pending	Videographer	Participation in Ghana Fan Fest activities and stakeholder engagements
67	Sadat Djaba	G2892941	Pending	Photography Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
68	Adam Muhammed	N03294957	Pending	Stage Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
69	Ibrahim Mohammed	G4745985	Pending	Setup and Break down Crew	Participation in Ghana Fan Fest activities and stakeholder engagements
70	Wadud Adam	G4879145	Pending	Registration Officer	Participation in Ghana Fan Fest activities and stakeholder engagements

71	Abdul Karim Mohammed	G2498430	Pending	Electrician	Participation in Ghana Fan Fest activities and stakeholder engagements
72	Fawzia Abdul Rahman	G5407406	Pending	Marketing Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
73	Abdul Majeed Armiyaw	G4276313	Pending	Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
74	Fatima Abubakari	G4276311	Pending	Sanitation Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
75	Hadiyyatullah Abdul-Majeed Armiyaw	N03458380	Pending	Daughter of Abdul Majeed Armiyaw	Participation in Ghana Fan Fest activities and stakeholder engagements
76	Jamal Mustapha	A0207727	Pending	Marketing Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
77	Theresah Afriye Boakye	G4342992	Pending	Secretary	Participation in Ghana Fan Fest activities and stakeholder engagements
78	Mustapha Abass	G3781834	Pending	Son of Jamal Mustapha	Participation in Ghana Fan Fest activities and stakeholder engagements
79	Magdalene Nnemeleh	P00069549	Pending	Admin Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
80	Stephanie Alewabah	N00869716	Pending	Daughter of Magdalene Nnemeleh	Participation in Ghana Fan Fest activities and stakeholder engagements
81	Charles Addai Opoku	G3662921	Pending	Sports Coach	Participation in Ghana Fan

					Fest activities and stakeholder engagements
82	Sylvia Mensah-Pitcher	G3188640	Pending	Backstage Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
83	Theresa Hooper	G3183185	Pending	Venue Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
84	Elorm Gbadrive	G5370623	Pending	Finance Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
85	Wilson Kwadwo Gyamfi	G3554249	Pending	Artiste Liaison Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
86	Michael Kwame Aseidu	G2754178	Pending	Security Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
87	Awalbeva Mohammed	G2420938	Pending	Groundskeeper	Participation in Ghana Fan Fest activities and stakeholder engagements
88	Sylvia Sarpomaa Danquah	G5058617	Pending	P.R Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
89	Reginald Asante	A0167380	Pending	Youth Coach	Participation in Ghana Fan Fest activities and stakeholder engagements
90	Jude Afedo	G4219353	Pending	Marketing Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
91	Hubert Leo Mensah	G3658265	Pending	Research & Evaluation	Participation in Ghana Fan Fest activities and

					stakeholder engagements
92	Christiana Abena Denta	A0140033	Pending	Estates Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
93	Diana Darkoaa	N04099153	Pending	Front of House Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
94	Obed Kwabla Dzikunu	G2676908	Pending	Equipment Manager	Participation in Ghana Fan Fest activities and stakeholder engagements
95	Daniel Kojo Tannor	G4415856	Pending	Steward	Participation in Ghana Fan Fest activities and stakeholder engagements
96	Lydia Sala Seidu	N03365639	Pending	Hospitality Coordinator	Participation in Ghana Fan Fest activities and stakeholder engagements
97	Dorothy Nketiah	N00367447	Pending	Steward	Participation in Ghana Fan Fest activities and stakeholder engagements
98	Ayiki Jibrilla Tijani	N02526453	Pending	Deputy Public Relations Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
99	Joshua Eyram Adagbe	P00063462	Pending	Technical Director	Participation in Ghana Fan Fest activities and stakeholder engagements
100	Francisca Adu Mensah	G4836477	Pending	Sports Development Officer	Participation in Ghana Fan Fest activities and stakeholder engagements
101	Felix Twumasi Ankrah	N03984474	Pending	Transport Officer	Participation in Ghana Fan Fest activities and stakeholder engagements

Ghana Tourism Authority

HEAD OFFICE: No. 2, Haile Selassie Street, Ridge P. O. Box GP 3106, Accra
GhanaPost GPS: GA-053-3602 TEL: 233-0302-985069, FAX: 233-0302-682510
EMAIL: info@gta.gov.gh WEBSITE: www.visitghana.com, www.ghana.travel

GTA/ED-30

25th June, 2025

Kristin Gyimah
COO
Tribe Culture Festival

Dear Madam,

PARTNERSHIP AND ENDORSEMENT FOR TRIBE CULTURE FESTIVAL 2025

The Ghana Tourism Authority (GTA) presents its compliments.

We refer to your letter on the above subject outlining the exciting initiatives planned by Tribe Culture Festival ("Tribe") for the FIFA-licensed diaspora activations in the United States. We write to confirm the Authority's support for your flagship events scheduled for 6 July 2025 in Paterson, New Jersey, and 13 July 2025 in Philadelphia, Pennsylvania.

The mission to fuse football, music, and commerce to connect Africans on the continent with the Black diaspora resonates deeply with our objectives to amplify Ghana's brand globally and foster meaningful trade and tourism pipelines. The alignment of your events with the 2025 FIFA Club World Cup and the 2026 FIFA World Cup presents a remarkable opportunity to showcase Ghana's rich heritage and vibrant culture to North American audiences, particularly within the thriving Ghanaian-American communities in the NY/NJ 2026 Host-City footprint.

In response to your requests, I am pleased to confirm the following:

- 1. Official Endorsement:** The GTA is proud to endorse Tribe Culture Festival as a strategic diaspora-engagement platform for our Black Star Experience campaign. A formal letter of endorsement will be provided to affirm this partnership.
- 2. On-Site Representation:** We will ensure a GTA booth and branding presence at both the Paterson and Philadelphia events. A senior GTA official will participate in the opening remarks and press conferences to highlight Ghana's tourism offerings and the Black Star Experience.
- 3. CEO Delegation & Mayoral Meetings:** I am delighted to accept your invitation to attend both events and engage in discussions with Mayor Andre Sayegh and Mayor Cherelle Parker to explore Ghana-city partnerships leading into 2026. These meetings will strengthen our collaborative efforts in promoting sports tourism and cultural exchange.



Member, United Nations World Tourism Organisation



Sponsorship & In-Kind Support

GTA will provide:

- USD 10,000 (or cedi equivalent) to offset travel stipends for Ghana-based performers;
- Co-branding on event collateral, backdrops, livestream lower-thirds, and digital campaigns;
- Promotion through all GTA and Visit Ghana social-media channels, newsletters, and press briefings.

Logistics Coordination

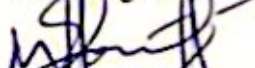
We appreciate Inside, LLC's offer to manage visas, travel, accommodation, and ground logistics. Our administrative office will liaise directly with your team to supply delegate passport details and any additional information required for expedited processing.

Next Steps

Kindly artwork specifications for co-branded assets, and draft booth requirements by **1 July 2025**. We look forward to receiving final event itineraries and media-credential instructions.

On behalf of the Ghana Tourism Authority, thank you for championing Ghanaian culture on this global stage. We are excited to join Tribe Culture Festival in celebrating football, music, and commerce with our diaspora family and the wider world.

Warm regards,



Maame Efua Houadjeto
Chief Executive Officer
Ghana Tourism Authority

cc:

- Nana B. Gyimah – CEO, Inside, LLC
- Hester Agudosi- CEO, E2 Equitable Ecosystems
- Andre Sayegh – Mayor, City of Paterson
- Cherelle Parker – Mayor, City of Philadelphia



PROFORMA INVOICE

Invoice To: National Sports Authority (NSA)
Accra, Ghana

Invoice Date: 16th February 2026

Reference: - NSA Travel Processing & Logistics for
Tribe Culture Fest Activations

DESCRIPTION OF SERVICES

Travel processing, administrative coordination, accommodation planning and logistical support for designated National Sports Authority personnel and related participants traveling to the United States of America and Canada in connection with Tribe Culture Fest activations during the 2026 FIFA World Cup.

These services are provided separately from and in addition to the obligations and deliverables under the existing Memorandum of Understanding between Tribe Culture Fest and the National Sports Authority.

TRAVELER BREAKDOWN & FEES

Destination	No. of Travelers	Rate Per Person	Amount
Canada	105	US\$2,000	US\$210,000
United States of America	155	US\$3,000	US\$465,000
TOTAL	260		US\$675,000

TOTAL AMOUNT DUE

US\$675,000.00

Amount in Words

Six Hundred and Seventy-Five Thousand United States Dollars Only

SCOPE OF SERVICES

- Visa application assistance and processing support
- Preparation, review and coordination of supporting travel documentation
- Administrative and delegation processing
- Accommodation sourcing and reservation coordination
- Hotel deposits and associated accommodation commitments
- Ground transportation planning, reservations and deposits
- Travel itinerary and movement coordination
- Pre-departure logistical support
- Stakeholder and service-provider coordination
- General travel facilitation connected to Tribe Culture Fest activations during the 2026 FIFA World Cup



3



www.tribeculturefest.com



Hello@tribeculturefest.com

BETWEEN

Ghana Tourism Authority (GTA), a public service agency responsible for regulating tourism in Ghana, established under the laws of the Republic of Ghana, with its registered office at No. 109A Avenue, Haile Selassie Street, Accra, acting through its Chief Executive Officer, Maam Houadjeto (hereinafter referred to as "GTA," which expression shall, where the context so requires, include its successors and assigns) of one part;

AND

Tribe Culture Fest (Tribe), a cultural and events organization registered in the United States of America at 109A South Grove Street, East Orange, NJ 07018, and in Ghana at No. 3 ECOMOG Road, Haatso, Accra, acting through its Chief Executive Officer, Nana Boakye Gyimah (hereinafter referred to as "Tribe") of the other part.

(Collectively referred to as "the Parties" and individually as a "Party")

1. PURPOSE

1.1 This Agreement establishes a formal partnership through which Tribe shall serve as GTA's official global partner and coordinating holding company for approved international engagements, diaspora programming, and high-level events in Ghana and abroad.

1.2 This partnership is intended to amplify Ghana's global image, deepen diaspora connections, attract investment, and support GTA's tourism objectives.

1.3 This Agreement is non-exclusive. GTA may engage other organizations globally at its discretion. Where such organizations are engaged within the scope of this Agreement, Tribe shall act solely as a

coordinating holding company for implementation purposes, without diminishing GTA's authority, ownership or control

2. OBJECTIVES

2.1 This Agreement seeks to:

- a. Support GTA's global tourism strategy through approved and structured activities.
- b. Expand and strengthen GTA's diaspora engagement initiatives.
- c. Provide content development and event support strictly under GTA's direction.
- d. Engage African diaspora and global audiences through programs, councils, and campaigns.
- e. Drive investment and economic opportunity through curated introductions and platforms.
- f. Position Ghana as a leading destination for tourism, heritage, and cultural-driven diplomacy.
- e. Execute high-impact activations that showcase Ghana's tourism and culture on international stages.

2.2 All objectives shall align strictly with GTA's statutory mandate, policies and national priorities.

3. SCOPE OF WORK

3.1 Tribe shall provide services only upon prior written authorization from GTA, which may include

a) *Global Events & Activation*

Support GTA-led events and activations in Ghana and internationally.

b) *Diaspora Engagement & Councils*

Assist with GTA approved diaspora engagement programs and advisory platform

c) *Investor Linkages*

Facilitate introductions and investment leads for GTA

d) *Media & Global Storytelling*

Lead content production, digital campaigns, and influencer partnerships that promote Ghana globally.

e) *Major Global Sporting Events.*

Tribe shall serve as GTA's official partner for all activities related to Ghana's participation in the FIFA World Cup events, the Women's World Cup, and the upcoming Olympic Games. This includes all programming, tourism campaigns, cultural showcases, fan activations, and production of high-level events in Ghana and globally, with the approval of GTA.

3.2 Tribe shall not independently announce, represent, negotiate, or initiate any activity on behalf of GTA.

3.3 All strategic direction and approvals remain exclusively vested in GTA. Tribe's holding role shall not be construed as conferring agency, principal authority, or decision-making power on behalf of GTA.

4. WORK PLAN, TIMELINES & DELIVERABLES

4.1 A detailed Annual Strategic Work Plan will be developed jointly and annexed to this Agreement at the start of each contract year. Sample deliverables include:

- a) International events and town halls across major cities
- b) Establishment and management of diaspora councils
- c) Regular investor roundtables and curated partner introductions
- d) Co-branded digital campaigns, documentary-style content, and press activations.

4.2 All deliverables will include agreed-upon Key Performance Indicators (KPIs) such as audience reach, investment value generated, impressions, media pick-up, stakeholder engagement, and diaspora feedback.

4.3 *Mandatory Timelines & Financial Procedures*

- a) All proposed activities must be submitted at least fourteen (14) days prior to intended implementation.
- b) All invoices, payment requests, and supporting documentation must be submitted within fourteen (14) days after the completion of approved deliverables.
- c) No checks, payments, or disbursements shall be initiated before written approval and verification by GTA.

4.4 Mandatory Deliverables

- a) Monthly progress updates
- b) Quarterly performance and financial reports
- c) Annual project evaluation report
- d) Full handover of all data, materials, records, and documentation

5. ROLES & RESPONSIBILITIES

5.1 Ghana Tourism Authority (GTA) Shall:

- a) Retain full authority over all programs, decisions, and approvals.
- b) Approve all public communications, budgets, materials, and events.
- c) Supervise implementation through the Office of the Chief Executive Officer or a designated representative.
- d) Conduct performance assessments and financial audits at its discretion.
- e) Facilitate governmental support and protocol.

5.2 Tribe Culture Fest Shall:

- a) Execute assignments upon GTA's instructions.
- b) Submit an Annual Strategic Work plan and Budget at the beginning of each year
- c) Submit quarterly and annual reports.
- d) Maintain transparent financial records and provide verifiable proof of expenditures.
- e) Represent GTA only when expressly authorized.
- f) Comply fully with Ghanaian laws, regulations, and GTA standards.

6 FINANCIAL TERMS

1 *Payment Schedule (Performance-Based)*

- a) No advance or upfront payment shall be made
- b) 20% upon signing and approval of the Work Plan
- c) 40% upon verified completion of first and second quarter deliverables
- d) 40% upon verified third-quarter performance
- e) No funds shall be released without confirmed delivery.
- f) There shall be no automatic, quarterly payments or periodic payments.

6.2 *Audit Rights*

GTA reserves the right to:

- a) Audit all expenditures
- b) Request all supporting documentation
- c) Withhold or suspend payments in the event of discrepancies

6.3 *Refund Requirement*

Any unspent, misapplied, or unauthorized funds shall be refunded to GTA within twenty-one (21) days.

6.4 *Funding Restriction*

- a) GTA will not pay for any activity not expressly approved in writing prior to execution.
- b) Any unauthorized expenditure shall be borne solely by Tribe and shall not be reimbursable

7. GOVERNANCE & CONTROL

- 1 This Agreement shall be managed by the Office of the Chief Executive Officer of GTA or its designated representative
- 2 No committee, advisor, or representative shall supersede GTA's authority
- 3 All approvals, communications, and directives shall originate from GTA.

8. TERM, NON-EXCLUSIVITY & TERMINATION

8.1 Term

This Agreement shall be valid for three (3) years.

8.2 Non-Exclusivity

This Agreement is non-exclusive; however, the Parties agree that Tribe shall serve as the holding company for any entity onboarded by GTA during the term of this Agreement. It is further agreed that, Tribe shall provide prompt response to all operational requirements. GTA may engage any other organization at any time.

8.3 Termination by Parties.

Either party may terminate this Agreement upon thirty (30) days' prior written notice in the event of a just cause, including but not limited to a material breach of any obligation set forth herein.

8.4 Financial Procedures upon Termination

- a) GTA shall pay only for completed and verified deliverables as at the termination date.
- b) In the event of ongoing tasks, the value of the work performed shall be ascertained in good-faith, and GTA shall pay a commensurate amount.
- c) Tribe shall refund all unspent or unverified funds within twenty-one (21) days.
- d) Tribe shall waive any further claims against GTA upon termination, save that GTA shall pay for the quantum of work that has been executed within twenty-one (21) days.

9. LEGAL FRAMEWORK & DISPUTE RESOLUTION

9.1 This MOA shall be governed exclusively by the laws of the Republic of Ghana.

9.2 Any dispute arising from or in connection with this MOA shall be resolved amicably. Any dispute between the parties about a matter relating to this agreement shall be finally settled by Arbitration in accordance with the Alternative Dispute Resolution Act, (ACT 798) which will become binding on parties

9.3 In the event arbitration proves unsuccessful, the parties may seek redress through a court of competent jurisdiction.

9.4 The Arbitration clause shall not bar a party from commencing legal action in a court of competent jurisdiction.

10. CONFIDENTIALITY & COMMUNICATION

10.1 Both parties agree to maintain confidentiality over financial, strategic, and proprietary information.

10.2 All public content and releases must be approved in writing by both parties.

10.3 Use of GTA's name, image, or logo requires prior written consent.

11. OWNERSHIP, DATA RIGHTS & INTELLECTUAL PROPERTY

11.1 All content, materials, data, databases, designs, documentation, contracts, and intellectual property generated, collected, or developed under this Agreement, whether solely or jointly, shall be the exclusive property of GTA.

11.2 Tribe shall have no ownership rights in such intellectual property and may only use same for purposes expressly approved in writing by GTA.

11.3 Upon request or upon termination, Tribe shall immediately hand over all raw files, datasets, records, credentials, and documentation to GTA.

12. LIABILITY & INDEMNITY

12.1 Tribe shall assume full responsibility for all actions, omissions, personnel, subcontractors, and activities undertaken under this Agreement.

12.2 Tribe hereby indemnifies and holds harmless GTA, its officers, directors, employees, and agents from any claims, losses, damages, liabilities, costs, or legal actions arising from:

- a) Negligence or misconduct by Tribe
- b) Breach of this Agreement
- c) Third-party claims linked to Tribe's activities

12.3 Under no circumstance shall GTA be held liable for any loss, injury, or damage arising from Tribe's execution of this Agreement.

13. RIGHTS & USAGE

13.1 Tribe may engage sponsors, partners, or collaborators only with prior written approval of GTA and strictly within the approved work plan.

13.2 No exclusive fundraising, sponsorship, or commercial rights are conferred under this Agreement.

13.3 Use of GTA's name, logo, image, or brand shall be subject to prior written approval on case-by-case basis.

14. FORCE MAJEURE

14.1 Neither Party shall be liable for failure or delay in performance due to causes beyond its reasonable control, including acts of God, government restrictions, pandemics, or natural disasters.

14.2 GTA reserves the right to suspend or cancel affected activities without liability.

15. ASSIGNMENT/SUBCONTRACTING

Tribe shall not assign, transfer, or subcontract any rights or obligations under this Agreement without the prior written consent of GTA.

16. ENTIRE AGREEMENT

16.1 This MOA constitutes the entire Agreement between the Parties and supersedes all prior discussions or understandings.

16.2 No representations or warranties exist outside this MOA.

16.3 Execution signifies full acceptance by both Parties.

17. SURVIVAL CLAUSE

The provisions relating to confidentiality, intellectual property, indemnity, and refund obligations shall survive termination or expiration of this Agreement.

18. EXECUTION & SIGNATURES



ACCOMMODATION & LOGISTICAL ARRANGEMENTS

Tribe Culture Fest will identify and coordinate suitable accommodation based on availability, location, security, operational requirements, pricing and proximity to the relevant activations.

Final bookings and logistical arrangements will remain subject to availability, operational requirements and applicable booking timelines.

Once reservations, deposits or other third-party financial commitments are made, such costs may become non-refundable and will form part of the applicable processing and logistical arrangements.

PROCESSING TERMS

1. Non-Refundable Processing Fee: The applicable US\$3,000 USA processing fee and US\$2,000 Canada processing fee are non-refundable once processing for the relevant traveler has commenced.

2. Comprehensive Processing & Logistics Fee: The applicable fee is not limited to visa assistance. It covers the broader administrative, accommodation, transportation and logistical coordination required to prepare each traveler for participation in Tribe Culture Fest activations during the 2026 FIFA World Cup.

3. Visa Decisions: Visa issuance remains solely within the authority of the relevant embassy, consulate or immigration authority. Tribe Culture Fest does not guarantee visa issuance or approval.

4. Changes to Travel: Processing fees remain payable and non-refundable where a traveler subsequently withdraws, changes travel plans, is unable to travel, does not obtain a visa, or is otherwise unable to participate due to circumstances outside Tribe Culture Fest's control.

5. Third-Party Commitments: Hotel deposits, transportation deposits and other third-party financial commitments made during the processing and planning period may become non-refundable once confirmed.

6. Separate from Existing MOU: The services and fees reflected in this Proforma Invoice are separate from and in addition to the existing Tribe Culture Fest-National Sports Authority MOU and relate specifically to the additional travel processing, accommodation coordination and logistical services being provided for the relevant delegation.

Prepared by: Tribe Culture Fest

Authorized Signature

Name/Title

Date





19th January 2026

National Sports Authority
Accra Sports Stadium
Accra, Ghana

RE: PROFORMA INVOICE FOR 2026 FIFA WORLD CUP TRAVEL PROCESSING, ACCOMMODATION AND LOGISTICAL SUPPORT

We write to formally submit the attached Proforma Invoice covering the travel processing, administrative coordination and logistical support being provided by Tribe Culture Fest for National Sports Authority personnel traveling in connection with Tribe Culture Fest activations during the 2026 FIFA World Cup.

For clarity, these services are being provided separately from and in addition to the obligations and deliverables contained in the existing Memorandum of Understanding between Tribe Culture Fest and the National Sports Authority.

As part of the preparations for the World Cup, Tribe will undertake detailed processing and coordination for designated NSA personnel traveling to the United States of America and Canada.

The applicable processing fees are as follows:

- United States of America – US\$3,000 per traveler
- Canada – US\$2,000 per traveler

These processing fees are non-refundable and cover the administrative, logistical and financial commitments required to facilitate each traveler's preparation and participation.

The services covered include, but are not limited to, visa application assistance and processing support, preparation and coordination of supporting documentation, accommodation sourcing and reservations, hotel deposits, ground transportation arrangements and deposits, itinerary coordination, traveler support, stakeholder liaison, administrative processing and other travel-related logistical requirements.

ACCOMMODATION AND LOGISTICAL COORDINATION

Tribe will identify and coordinate suitable hotel and accommodation options based on location, security, accessibility, operational requirements, availability, pricing and proximity to the relevant Tribe Culture Fest activations.

During the reconnaissance and planning process, the National Sports Authority will be provided with an advance preview of the proposed accommodation arrangements to ensure visibility and alignment ahead of the delegation's travel.



[tribeculturefest](#)



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info@tribeculturefest.com



Final bookings and logistical arrangements will remain subject to availability, operational requirements and applicable booking timelines

Once reservations, deposits or other financial commitments are made, such costs may become non-refundable and will form part of the applicable processing and logistical arrangements

The processing fee is therefore not limited to visa assistance. It represents a comprehensive travel facilitation package involving significant administrative work, advance planning, coordination and third-party financial commitments undertaken by Tribe on behalf of the NSA delegation.

NON-REFUNDABLE PROCESSING

Once processing for an individual has commenced, the applicable US\$3,000 USA processing fee or US\$2,000 Canada processing fee is non-refundable.

This remains applicable where an applicant subsequently changes travel plans, withdraws from the delegation, is unable to travel, does not obtain a visa, or where other circumstances outside Tribe's control prevent travel from taking place.

Visa decisions remain solely within the authority of the respective diplomatic missions and immigration authorities, and Tribe cannot guarantee the issuance of any visa.

Tribe's responsibility is to provide the agreed processing, administrative coordination, logistical planning and travel facilitation services necessary to properly prepare the NSA delegation for participation in Tribe Culture Fest activations during the 2026 FIFA World Cup.

We look forward to continuing our coordination with the National Sports Authority toward the successful preparation of its delegation for the Tribe Culture Fest activations during the 2026 FIFA World Cup.

Regards,

Kristin Oyman
Chief Operating Officer
Tribe Culture Fest



PENDING AMERICA VISAS APPLICANTS

1. BERYL JOCELYN BAABE DUUT	—	\$ 3000 TO TRIBE
2. FRANCIS FRIMpong ACYEMANG	—	\$ 3000 TO TRIBE
3. BELINDA TSEY	—	\$ 3000 TO TRIBE
4. EMMANUEL NSOWAIA	—	\$ 3000 TO TRIBE
5. BRIGHT QUAYE	—	\$ 3000 TO TRIBE
6. RALPH EGYIR QUAINO	—	\$ 3000 TO TRIBE
7. RUTH NANA AMA AMOAH	—	\$ 3000 TO TRIBE

SEVEN APPLICANTS APPLICATIONS
PENDING.

TOTAL MONIES PAID TO TRIBE

\$ 21,000